



## JOB ADVERT - Details

<b>Company:</b>	TemplePM
<b>Role title:</b>	Home-based Regional Property Manager
<b>Internal Reference Number:</b>	TPM9103
<b>Closing date:</b>	N/A
<b>Salary:</b>	Up to £44k
<b>Working Hours:</b>	Monday - Friday
<b>Temporary / Fixed Term / Permanent contract:</b>	Permanent
<b>Location:</b>	London
<b>Contact details for applications:</b>	Steve Grimsley 01789 470403 steve@templepm.com
<b>Role description:</b>	<p>Home-based Regional Property Manager / London / up to £44,000</p> <p>Our client based in Hertfordshire is a specialist in residential block management and due to continued growth in their portfolio they are looking for an experienced Home-based Regional Property Manager to oversee a team of 4 / 5 Block Managers. You are not looking after a portfolio, you are there to help support and give advice to your team.</p> <p>Duties and requirements of the role will include:</p> <p>* Management of a team of 4 Block Home-based Property Managers within the South London region</p>

	<ul style="list-style-type: none"> <li>* Attendance of monthly Head Office meetings</li> <li>* Resolving client &amp; leaseholder complaints</li> <li>* Going on site with your Block Managers, to understand the portfolio</li> <li>* Making sure that all clients receive excellent customer service</li> <li>* Reports to the head of department and board</li> </ul> <p>You will have a keen eye for detail and be used to dealing with prestige clients where service levels are paramount. It is expected that you will have substantial experience in residential block management as this will be very much a 'hands on' role.</p> <p>TemplePM - Recruitment Specialists within the Property Sector finding positions for Block Managers, Property Managers, Estate Managers and Surveyors. If you feel that you have the right background or would like to deal with someone who knows what you do, then please contact us at TemplePM.</p>
<p><b>Company website (optional):</b></p>	<p><a href="http://www.templepm.com/">http://www.templepm.com/</a></p>