



JOB ADVERT - Details

Company:	TemplePM
Role title:	MRICS Building Surveyor
Internal Reference Number:	TPM9075
Closing date:	N/A
Salary:	Up to £65k
Working Hours:	Monday - Friday
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	N London
Contact details for applications:	Caroline Tompkins 01789 470403 caroline@templepm.com
Role description:	<p>MRICS Building Surveyor / N London / Up to £65k</p> <p>Our client is currently looking for an experienced Building Surveyor to provide a professional service throughout North London and the surrounding area.</p> <p>Duties to include:</p> <ul style="list-style-type: none"> • To ensure a proper programme for Major Works is implemented and maintained; • Regular liaison with the Area Manager and Head Office;

	<ul style="list-style-type: none"> • To liaise with tenants, leaseholders, contractors, etc. and attend site meetings regarding proposed works/works in progress; • To oversee the performance of consultants and contractors and to monitor work in progress; • To prepare works schedules for building maintenance and compile all necessary Notices to lessees; • To ensure that appropriate action is taken following the receipt of any Housing Act Notices from local authorities; • To apply to Local Authorities for Grant paperwork; • To assist the Management Surveyors in diagnosing more major items of repairs; • To liaise with the Insurance Department in relation to insurance claims; <p>The ideal candidate must be MRICS qualified, have impeccable organisational skills and will have the ability to deal with people at all levels. You will work well under pressure, have a keen eye for detail and be able to work on your own initiative.</p> <p>TemplePM - Recruitment Specialist within the Property Sector finding positions for Block Managers, Property Managers, Estate Managers and Surveyors. If you feel that you have the right background or would like to deal with someone who understands what you do, then please contact us TemplePM.</p>
Company website (optional):	http://www.templepm.com/