



JOB ADVERT - Details

Company:	Block Recruit
Role title:	Senior Block Manager / Team Leader
Internal Reference Number:	3900
Closing date:	-
Salary:	£40,000 - £45,000 PA
Working Hours:	-
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Hertfordshire
Contact details for applications:	Mike Barlow mike@blockrecruit.co.uk
Role description:	<p>What will joining this company do for your career?</p> <ul style="list-style-type: none"> • Chance to join a growing firm in a Senior Position • Opportunity to Manage a High-end Property Portfolio • Further Training & Development through IRPM & RICS <p>Based in Hertfordshire but managing a Nationwide portfolio, this firm has been operating for over 20 years and look to provide a Bespoke management service to all clients. They are now looking for an experienced Block Manager to join the team in a Senior function with the opportunity to lead and motivate the team whilst also managing the company's more high-end property portfolio.</p> <p>After a recent restructure this is an exciting time to join a firm going through an exciting period of change, therefore you will be a key</p>

figure within the business, allowed autonomy within your work whilst being seen as the “in-house expert” on all things Block Management.

You will have a strong track record within the industry, experience managing a varied portfolio of properties and possess strong interpersonal skills as you will be responsible in conjunction with the Directors for the oversight of the Property Management team. Previous experience in overseeing others is highly desirable. You will have experience managing Major works projects, Section 20 notices, creating and managing service charge budgets, conducting sites visits and hosting AGM’s.

You will have the opportunity to become a key player within the team and help in moulding and developing the business as you work closely with the Directors. Additional training will be provided to help you to develop through the IRPM & RICS if you so desire.

Minimum Requirements

- 3 Years Block Management Experience
- Experience Managing a Challenging Portfolio
- Excellent Client Liaison Skills

If you don’t meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or “[create an account](#)” with us on the website, so we can stay in touch and let you know when other roles to come up. Everyone is of value to us.

Desirable Requirements

- IRPM or RICS Qualified
- Experience Overseeing a Team

Salary Range & Benefits

The salary on offer is dependent on your experience and qualifications, this ranges from £40,000 - £45,000 PA. Speak to Mike to find out more about what is on offer.

Application Process

Once we have received your CV you can expect to get a call or email within 1 week. Unfortunately, if you don’t meet the minimum requirements for this position then you may not be contacted for this

	<p>role. However, we would still love to discuss other opportunities suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!</p> <p>Don't miss out on a great opportunity to become a key player within this organisation.</p> <p style="text-align: center;">Contact: Mike Barlow</p> <p style="text-align: center;">www.blockrecruit.co.uk 020 3900 0401 mike@blockrecruit.co.uk</p>
Company website (optional):	<p>https://www.blockrecruit.co.uk/job/senior-block-manager--team-leader-south-east-hertfordshire-798.aspx</p>