



JOB ADVERT - Details

Company:	Block Recruit
Role title:	Property Manager
Internal Reference Number:	4016
Closing date:	-
Salary:	£25,000 - £30,000 plus benefits
Working Hours:	-
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Manchester
Contact details for applications:	Holly Payne talentresourcing@blockrecruit.co.uk
Role description:	<p>Having built up a couple of years' experiences in Block Management, are you wondering where to go from here? Are you now looking for a company who'll support you, get you IRPM qualified and one that are going places in Manchester's property market? If so then we might just be able to help!</p> <p>About the Company</p> <p>Specialist & Award-Winning Property Management firm based in the North West. With a particular focus on providing an exceptional level of service, this company has continued to grow organically. Specialising in Leasehold Block Management, Estate Management, Commercial, PRS & BTR – this forward-thinking Brand have big ambitions for the future of the company. They enjoy a lively team environment and are looking for a strong team player who can contribute to that further.</p>

They're on the hunt for a new Property Manager to take over a varied residential portfolio of New Builds, Conversions and some older stock, managing around 500 units across c25 developments in Greater Manchester.

Service Charge Budgets, Section 20s, Insurance, Maintenance Works and building strong relationships with Leaseholders, Clients and Contractors will make up your day to day duties as well as regular site visits and AGMs. As their new Block Manager, you'll be confident in the above duties with the passion and work ethic to progress through further qualifications such as the IRPM and RICS.

This company is going places and you can too! If you have a desire to progress, drive and passion for the job with a strong work ethic and eagerness to show what you can do, then this could be a great opportunity for you to move forward within the industry!

Minimum Requirements

- 1-2 years' Block Management experience
- Excellent customer service, communication and IT skills
- A full UK driving licence and your own vehicle

If you don't meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or "create an account" with us on the website, so we can stay in touch and let you know when other roles to come up.

Desirable Requirements

- Industry relevant qualifications such the IRPM, RICS or IOSH
- Experience in a similar role, managing a similar portfolio
- Knowledge of the surrounding Manchester area

Salary Range & Benefits

The salary on offer is dependent on your experience, ranging from £25,000 - £30,000 PA. You will also receive other benefits like Private Healthcare, Pension, 20 days holiday (with additional time off over Christmas) and car mileage. Get in touch to find out more.

Application Process

Once we have received your CV you can expect to get a call or email within 1 week. Unfortunately, if you don't meet the minimum requirements for this position then you may not be contacted for this role. However, we would still love to discuss other opportunities

	<p>suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!</p> <p style="text-align: center;">Get in touch to find out more!</p> <p style="text-align: center;">Contact: Jenny Dines www.blockrecruit.co.uk 020 3900 0401 jenny@blockrecruit.co.uk</p>
Company website (optional):	https://www.blockrecruit.co.uk/job/property-manager-north-west-greater-manchester-906.aspx