



## JOB ADVERT - Details

<b>Company:</b>	Block Recruit
<b>Role title:</b>	PRS Lettings Manager
<b>Internal Reference Number:</b>	3993
<b>Closing date:</b>	-
<b>Salary:</b>	£30,000 - £35,000 PA
<b>Working Hours:</b>	-
<b>Temporary / Fixed Term / Permanent contract:</b>	Permanent
<b>Location:</b>	North West London
<b>Contact details for applications:</b>	Holly Payne talentresourcing@blockrecruit.co.uk
<b>Role description:</b>	<p><b>What Is On Offer?</b></p> <ul style="list-style-type: none"> <li>• The Opportunity to Open a PRS / Lettings Department</li> <li>• Build A Team over time and Grow the PRS Portfolio</li> <li>• A Role with Autonomy, But with An Equal Amount of Support</li> <li>• Involvement in Finding PropTech Solutions</li> </ul> <p><b>What Will You Offer?</b></p> <ul style="list-style-type: none"> <li>• The PRS / Lettings Knowhow to Open and Build a New Department</li> <li>• A Highly Driven and Passionate Approach to Management</li> </ul>

- An Innovative and Smart Work Ethic
- Excellent Understanding of the Lettings Industry and Legislation
- Desire to Progress Within the Business, “The Sky is The Limit” Approach

We are a firm that values its staff. We look for new ways to help our staff develop and grow whether that be supporting you through industry relevant qualifications or in-house training. We'll put our focus on you because we know that the success of the business is down to those that work for us.

Our aim is to raise industry standards by delivering a high standard service to our clients and ensuring our staff have job satisfaction. We aim to go above and beyond what is expected of us in order to provide this level of service as we understand the importance of doing a good job for our clients. Our team is dynamic, ambitious and has evolved quickly. We all work to achieve common goals and always put forward new innovative ideas that will help us stand out from the crowd. We have years of combined knowledge and expertise meaning we know our field and can guide you through your career with us.

We're looking for an experienced, driven and hungry PRS / Lettings Manager to join our expanding team. Your role will be to develop our PRS product to work alongside our Block management team. You will have the experience and knowhow to being able to build this department from the ground up, with PRS blocks already coming into the portfolio you will be involved in management from the off, whilst also looking at new opportunities to win New Business and building the department.

You will be required to help to create and implement working procedures and processes for the new department, ensuring industry best practice whilst also maximising customer satisfaction.

You will be working with experienced Property Pro's, you will be given the training and support you need to be successful, however, you will also enjoy the autonomy and ability to make decisions so that you can establish this new PRS division.

You will also be responsible alongside the new business team to develop the portfolio, we already have an extensive portfolio that you

can market to, but you will always be on the lookout and prospecting for new opportunities.

If you are hungry, driven and passionate about the PRS industry, get in touch to find out more.

#### **Minimum Requirements**

- Strong Customer Focus
- PRS / Lettings Experience
- Desire to Progress within the Business
- Excellent Communication Skills
- Strong IT Skills
- Ability to work Autonomously

If you don't meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or "create an account" with us on the website, so we can stay in touch and let you know when other roles to come up. Everyone is of value to us.

#### **Desirable Requirements**

- Experience Creating a New Department / Branch

#### **Salary Range & Benefits**

The salary on offer is dependent on your industry experience, this will range from £30,000 - £35,000 PA. A commission structure will be in place to reward your hard work. The working hours are Mon – Friday 8.30am – 5.30pm with a 5pm finish on Fridays. Training and development will also be offered.

#### **Application Process**

Once we have received your CV you can expect to get a call or email within 1 week. Unfortunately, if you don't meet the minimum requirements for this position then you may not be contacted for this role. However, we would still love to discuss other opportunities suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!

	<p>Excellent opportunity to develop an exciting PRS product for an ambitious business.</p> <p>Contact: Mike Barlow <a href="http://www.blockrecruit.co.uk">www.blockrecruit.co.uk</a>   020 3900 0401   <a href="mailto:mike@blockrecruit.co.uk">mike@blockrecruit.co.uk</a></p>
<b>Company website (optional):</b>	<a href="https://www.blockrecruit.co.uk/job/lettings-manager-south-east-hertfordshire-886.aspx">https://www.blockrecruit.co.uk/job/lettings-manager-south-east-hertfordshire-886.aspx</a>