



JOB ADVERT - Details

Company:	Block Recruit
Role title:	Property Manager
Internal Reference Number:	3984
Closing date:	-
Salary:	£30,000 - £40,000 depending on experience
Working Hours:	-
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Central London
Contact details for applications:	Holly Payne talentresourcing@blockrecruit.co.uk
Role description:	<p>Block Managers who're working in the London property, are you currently feeling a little stagnant in your role, a lack of possibilities and the same old mentalities holding you back? We're working with a team of Property Experts who could change all of that for the right person!</p> <p>They're looking for someone who shares their passion, drive and commitment to excellent standards and who can move forward in their career as this company grow. Currently a small team with big plans and the means to get there, they're dedicated to becoming one of the best in the industry and need the right people with them on this journey! Changing the norm, fresh ideas and working smarter are behind what they do which is proving a huge hit with Clients and Leaseholders alike.</p> <p>As their new Property Manager, you'll work within a team where the standard PM role has been shaken up, working on the companies portfolio as a group where your strengths and what you enjoy are</p>

prioritised. The portfolio covers high end, new build blocks and you may also cover a little Build to Rent stock in the future.

You'll be well-versed in service charge budgets, section 20 major works, handovers of new stock and AGMs but will work as a collaborative team, meaning your clients will always be able to get quick solutions and you won't feel pressured on a larger solo portfolio.

You'll be professional with a polished approach to Client meetings and will take pride in your work, showing meticulous attention to detail at all times. In the office, they take a more relaxed approach, enjoying regular team meeting outside of the office to get the creativity and problem-solving skills flowing and prioritise the wellbeing of their employees, striving to put a team working spin on what have also been very lone wolf roles within Block Management.

Minimum Requirements

- 2 years' experience in Residential Block Management
- A strong background working directly with clients in a professional setting
- Excellent customer service, communication and IT skills

If you don't meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or ["create an account"](#) with us on our website, so we can stay in touch and let you know when other roles to come up.

Desirable Requirements

- Industry relevant qualifications such as IRPM, RICS, IOSH or NEBOSH
- The mindset to work flexibly, regularly embracing new processes and positive changes
- The drive needed to work towards a more senior role in time

Salary Range & Benefits

This position is offering between £30K - £40K depending on experience plus benefits, an excellent company culture, career progression and support through qualifications.

Application Process

Once we have received your CV you can expect to get a call or email within 1 week.

	<p>Unfortunately, if you don't meet the minimum requirements for this position then you may not be contacted for this role. However, we would still love to discuss other opportunities suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!</p> <p>Apply now or call us for more information on making the move that will define your career!</p> <p style="text-align: right;">Contact: Jenny Dines www.blockrecruit.co.uk 020 3900 0401 jenny@blockrecruit.co.uk</p>
<p>Company website (optional):</p>	<p>https://www.blockrecruit.co.uk/job/property-manager-london-central-london-884.aspx</p>