



JOB ADVERT - Details

Company:	Block Recruit
Role title:	Home Based Property Manager
Internal Reference Number:	3806
Closing date:	-
Salary:	£25000 - £30,000 PA
Working Hours:	-
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Manchester
Contact details for applications:	Mike Barlow mike@blocrecruit.co.uk
Role description:	<p>We are one of the largest and most respected Property Management companies in the country. We owe our success to our dedicated and hardworking team; our Customer Service Team works closely with our qualified Property Managers, Health & Safety Surveyors, Accountants and Back Office support staff to ensure that we're delivering a Property Management service that is comprehensive and second-to-none. We are proud to have some strong relationships with national and regional house builders and developers as well as with smaller independent clients.</p> <p>We understand that Property Management can be a challenging industry to work in and we are committed to assisting with the development of our workforce. By recognising this and the hard work you put in, we ensure our employees are armed with the tools they need to provide the best service. Keeping our service levels high and our employees engaged. We offer a wide training programme,</p>

investing in our people as we know you're the future of our company. Our programme includes both internal and external courses and workshops, with the opportunity to obtain industry related qualifications.

We are now looking for a tenacious Property Manager who will proactively manage, retain and grow a portfolio of properties across Manchester. The role on offer is a Home-Based Property Manager and therefore offers a degree of flexibility, allowing you to dedicate the time you need to the management of your portfolio rather than travelling to our office! We expect our Property Managers to spend a couple of days a week out on-site visits, ensuring the smooth running of the buildings, but you are free to plan your own working week. Flexibility is important to provide a great service in Property Management!

You will be rewarded in your role, you will be rewarded with further related training, development and career progression opportunities. There is also sponsorship for further qualifications including a MSc. Property Management & Investment at De Montford University. We believe our people are our biggest asset. You will be entitled to an annual car allowance and 22 days holiday (increasing with service). You will also be entitled to discounted gym membership, pension plan, life assurance and a host of other company benefits.

Minimum Requirements

- Private Block Management Experience
- Experience Managing Own Portfolio
- Organised, Driven, Customer Focused
- Own Car & UK Driving License

If you don't meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or "create an account" with us on the website, so we can stay in touch and let you know when other roles to come up. Everyone is of value to us.

Desirable Requirements

- AIRPM Qualified
- Experience Working Remotely

	<p>Salary Range & Benefits</p> <p>The package on offer is up to £30,000 PA, which is inclusive of a Car allowance. You will be entitled to 22 days holiday (increasing with service), a discounted gym membership, pension plan, life assurance and a host of other company benefits.</p> <p>Application Process</p> <p>Once we have received your CV you can expect to get a call or email within 1 week. Unfortunately, if you don't meet the minimum requirements for this position then you may not be contacted for this role. However, we would still love to discuss other opportunities suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!</p> <p>For more information on the chance to take on exciting new position with a company that will give you the flexibility you've been wishing for, please do not hesitate to get in touch.</p> <p>Contact: Mike Barlow mike@blockrecruit.co.uk www.blockrecruit.co.uk 020 3900 0401 07387 268746</p>
<p>Company website (optional):</p>	<p>https://www.blockrecruit.co.uk/job/home-based-block-manager-north-west-greater-manchester-710.aspx</p>