



JOB ADVERT - Details

Company:	Block Recruit
Role title:	Client Side Property Manager
Internal Reference Number:	678
Closing date:	-
Salary:	£40,000-£45,000
Working Hours:	
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Central London
Contact details for applications:	jenny@blockrecruit.co.uk
Role description:	<p>Working with the developer, high standards, luxurious New Builds and a brand name to be proud of...</p> <p>If the above list got you feeling inspired and motivated, then this could be your chance to step away from day to day portfolio management and into the dream job, working Client Side.</p> <p>We're looking for an experienced Property Manager from a Block Management or Freehold Management background to join a prestigious, successful, high-end developer in South East London. If you have a successful background with a Managing Agent in Leasehold or Freehold Property then this could be the perfect opportunity to move into a Client-Side role, overseeing a variety of operations with an incredibly reputable brand!</p> <p>As the new Property Manager, you'll work with a small, focused team to oversee all Managing Agents within your portfolio. You'll cover luxury Developments (a large amount of which are new build)</p>

across a portfolio which is constantly growing in size. A background in all things technical would be a perk in this role (but isn't essential) as you'll be working with some of the best facilities in the industry. This position needs a great understanding of the Landlord and Tenant Act and will expose you to all aspects of a **Property Developer**, providing invaluable experience with a highly skilled team of professionals.

Based in a beautiful office in South East/Central London, you'd be covering the companies South East portfolio. Day to day, you'll be able to enjoy the atmosphere and culture that comes with one of the world's fastest growing property capitals. A unique culture, great benefits, strong focus on progression and a varied/challenging role all combine within this Brand and they're looking for a long-term family member. Your passion for the industry will be key and your pride in the business will fuel your success! They really need someone with grit who's not afraid of hard work and this kind of attitude will pay off, adding amazing experience to your career.

Brief summary of day to day duties:

- Working with Managing Agents to oversee Estate Management, Service Charge Budgets, New Build Handovers, Major Works, H&S and Site Inspections to excellent standards
- Ensuring that Leaseholder enquiries/complaints are quickly resolved with Managing Agents
- Meet with all involved parties when necessary
- Covering all aspects of the role such as Leasehold, Freehold, Commercial, Legal and Insurance
- Working on a variety of duties from Profit Forecast to Staff Engagement

Minimum Requirements

- A strong background in Block Management to a Property Manager or Senior PM level
- Excellent standards across the board such as communication, work ethic and professionalism

If you don't meet the requirements for this role, call the Block Recruit team to see what other roles we may have which could fit your current level of experience or ["create an account"](#) with us on the website, so we can stay in touch and let you know when other roles to come up. Everyone is of value to us.

Desirable Requirements

- Industry qualifications such as the IRPM, RICS, IOSH etc.
- A technical background in New Builds, Plant, M&E and Health & Safety

	<ul style="list-style-type: none"> • A flexible and driven approach to your work, allowing for the needs of the business <p>Salary Range & Benefits</p> <p>This position is offering a competitive salary of £40K - £45K plus excellent benefits.</p> <p>Application Process</p> <p>Once we have received your CV you can expect to get a call or email within 1 week.</p> <p>Unfortunately, if you don't meet the minimum requirements for this position then you may not be contacted for this role. However, we would still love to discuss other opportunities suitable to your current skill set and experience and how we can assist you in your employment search. Give us a call for a confidential careers chat today!</p> <p>Apply today and you could soon be working with one of the most prominent names in Property!</p> <p style="text-align: center;">Contact: Jenny Dines www.blockrecruit.co.uk 020 3900 0401 jenny@blockrecruit.co.uk</p>
Company website (optional):	https://www.blockrecruit.co.uk/job/client-side-property-manager-london-central-london-678.aspx