



JOB ADVERT - Details

Company:	BBL Property Recruitment
Role title:	Property Manager – London EC2
Internal Reference Number:	
Closing date:	
Salary:	Up to £40k
Working Hours:	
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	EC2
Contact details for applications:	Rhys Townsend RhysT@bblproperty.co.uk 0208 514 9113
Role description:	<p>Our client is a leading regional independent property group (Managing Agents) overseeing residential block portfolios across the UK.</p> <p>They require an experienced Residential Block Manager / Property Manager to oversee a demanding RMC portfolio situated across London from a Liverpool Street office.</p> <p>The successful candidate will have a broad range of property management / block management experience (4 years+) encompassing service charge budget setting, S20 consultation / major works management, contractor management (gardeners, cleaners and the like), insurance provision, health & safety inspection, AGM's / Resident / Site meetings and have dealt with demanding RMC directors.</p>

	<p>Our client uses the QUBE system so ideally you will have experience of this or similar software.</p> <p>On a personal level you will ideally hold the IRPM qualification, have excellent communication skills, be well presented and have a “can do” attitude.</p> <p>The successful candidate can expect an excellent starting salary of £35k - £40k (negotiable on experience) + Phone + Pension with excellent scope for long term career progression.</p> <p>For more information please send your CV to Rhys Townsend – RhysT@bblproperty.co.uk or call 0208 514 9113</p>
Company website (optional):	www.bblproperty.co.uk