



JOB ADVERT - Details

Company:	BBL Property Recruitment
Role title:	Property Manager
Internal Reference Number:	
Closing date:	
Salary:	£35k - £40k
Working Hours:	
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Isleworth
Contact details for applications:	Rhys Townsend RhysT@bblproperty.co.uk 0208 514 9113
Role description:	<p>Our client is an independent firm of chartered surveyors specialising in the residential property sector for the last 50 years with a high end portfolio spread throughout Greater London.</p> <p>As a result of year on year growth fuelled by demand for their block / property management services, they now require an additional property manager / block manager to join their established management team in Isleworth overseeing a manageable portfolio.</p> <p>You will ideally have 3+ years' property experience and strong knowledge of service charge setting, major works management (including the S20 consultation process), AGM chairing, insurance provision and claim, building inspection, contractor management and general daily resident / director liaison.</p>

	<p>A full clean license and car are essential and as such candidates without cannot be considered at this stage.</p> <p>You can expect a basic salary of £35k - £40k on experience and a pence per mile fuel allowance.</p> <p>For more information please send your CV to Rhys Townsend – RhysT@bblproperty.co.uk or call 0208 514 9113</p>
Company website (optional):	www.bblproperty.co.uk