



## IRPM Associate Examination Preparatory Workshop Booking Form

### Cost

IRPM Affiliates £195 (VAT not applicable)

Please complete the booking form below and return it to IRPM either by Email: [info@irpm.org.uk](mailto:info@irpm.org.uk)

London – Wednesday 14th August 2019

London – Thursday 15th August 2019

Once your completed booking form and payment have been received, confirmation of the event will be sent. Please note that you must book and make the payment in order to attend the event, as spaces are limited. Book early to avoid disappointment.

### Please complete one form per person (PLEASE USE BLOCK CAPITALS)

Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Membership Number: \_\_\_\_\_ Job Title: \_\_\_\_\_

Email: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

### Please tick appropriate boxes:

Vegetarian       Other dietary requirements (please specify)

Any special access requirements (i.e. step free access)

Paying by BACS

Signed \_\_\_\_\_ Date \_\_\_\_\_

### Payment details -

Please follow the below link to pay using a debit/credit card or PayPal: <https://www.irpm.org.uk/public/login>

Please make cheques payable to IRPM and send them together with this form to the address above.

BACS payments: Bank: **Nat West**, Name: **IRPM**, Account No: **84041676**, Sort Code: **60-02-09** **Please put your surname or membership number as the reference.**

### The cancellation policy set by IRPM applies for all exam and workshop bookings:

Cancellations due to illness must be accompanied by a medical certificate to allow the fee to be carried forward to the next available event/exam/workshop. All other cancellations less than ten working days prior to the event (including no-shows) forfeit the fee. Please note this policy is strictly adhered to as places once booked incur costs to the IRPM.