

JOB ADVERT - Details



Company:	Abbatt Property Recruitment
Role title:	Porter
Internal Reference Number:	039
Closing date:	
Salary:	£22000 - £25000 per annum
Working Hours:	Monday - Friday, 08:00 - 17:00
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	Childs Hill, London
Contact details for applications:	cate.somerville@abbatt.co.uk
Role description:	<p>We require a Porter for a development of 11 residential units located in Child Hill close to Hampstead underground station.</p> <p>As Porter, you will ensure that the internal common areas of the Development are regularly cleaned, inspected and maintained to a high standard. You'll be confident acting as the first point of contact for all queries related to the maintenance of the Development.</p> <p>Key responsibilities:</p> <ul style="list-style-type: none"> Act as a main point of contact and be responsible for regular inspections, cleaning and maintenance of the Development

	<ul style="list-style-type: none"> • Take responsibility for the delivery of quality customer service to all residents and guests • Report any defect or Health & Safety concerns as required and help to ensure the safety of everyone on the Development <p>About you:</p> <p>We are looking for someone with experience of working within a similar role and proven experience of delivering excellent customer service. You will also have:</p> <ul style="list-style-type: none"> • Excellent communication skills • Good working knowledge of Health & Safety processes <p>Hours: Monday - Friday, 08:00 - 17:00</p> <p>Salary: £25,000 per annum</p> <p>Apply with your CV today.</p> <p>Unfortunately, if you have not heard back from us within two weeks it is unlikely that you have been successful on this occasion.</p>
<p>Company website (optional):</p>	<p>http://www.abbatt.co.uk/job-search/job-details/?id=porter-285893</p>