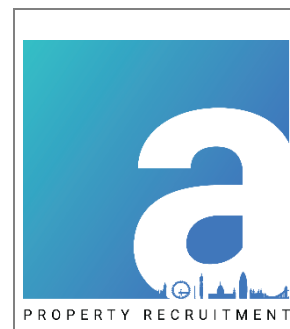


JOB ADVERT - Details



Company:	Abbatt Property Recruitment
Role title:	Day Concierge
Internal Reference Number:	036
Closing date:	
Salary:	Circa £26,500 per annum
Working Hours:	07:00 - 19:00, 4 on 4 off
Temporary / Fixed Term / Permanent contract:	Permanent
Location:	City of Westminster
Contact details for applications:	Laurence.Jarvis@abbatt.co.uk
Role description:	<p>We require a Concierge for a luxury residential development in Westminster, only a 10 minute walk from Victoria Station.</p> <p>As Concierge here, you'll be part of really lovely, welcoming team. You'll be responsible for delivering the highest levels of customer service and will be the first and main point of contact for all queries.</p> <p>Must have full driving license and be aged 30 years or more.</p> <p>Established over 25 years ago, our client is a leader in the residential sector, committed to ongoing training & development and known as an employer of choice.</p> <p>Key Responsibilities</p> <ul style="list-style-type: none"> • Ensure the provision of excellent concierge services

	<ul style="list-style-type: none"> • Conduct regular site inspections and operations • Act as the main point of contact for all queries from residents and guests • Help to ensure the safety of all residents, guest and staff • Responsible for the car valet service (hence need for full driving license) <p>About You We're looking for someone with a background in a similar role and demonstrable experience of delivering excellent customer service.</p> <p>Must have full driving license. Due to the specific nature of this role and the conditions of our vehicle insurance policy, all applicants must be aged 30 years or more and must have held a full UK/EU driving licence for a minimum of two years.</p> <p>Working Hours: 07:00 - 19:00, 4 on 4 off</p> <p>Salary: £25,750 - £26,522 per annum</p> <p>Apply with your CV today.</p> <p>Unfortunately, if you've not heard from us within two weeks, please assume your application has not been successful on this occasion</p>
<p>Company website (optional):</p>	<p>https://www.abbatt.co.uk/job-search/job-details/?id=day-concierge-303927</p>